

ICCS SERVICE REQUEST

International Coin Certification Service ; 2010 Yonge St., Suite 202, Toronto, Ontario, M4S 1Z9
Tel. # (416) 488-8620; Fax # (416) 488-6371

Name: _____ Company Name: _____

Address: _____

City/ Town: _____ Prov./ State: _____ Postal/ Zip Code: _____

Telephone (Area Code): _____ ; _____ ; _____
(Home) (Office) (Fax)

Item No.	Country	Denomination	Date/ MM	Owner's Value	SHADED AREA FOR ICCS USE ONLY		
					ICCS #	Grade	Shipping Data
1							Date Received:
2							
3							
4							Method & No.:
5							
6							
7							Due Out:
8							
9							
10							Date Sent:
11							
12							
13							Method & No.
14							
15							

INFORMATION

- Please list coins in order of denomination and date (including varieties). One coin per line and please double check your listing. ICCS is not responsible for missing coins upon arrival at ICCS offices. Misattributed coins will be returned ungraded.
- Submit all coins in vinyl flips or envelopes. Original holders will not be returned. Coins submitted in non-standard holders will be levied an additional handling fee.
- A minimum fee of \$2.50 per coin will be charged for all coins submitted regardless of whether or not ICCS offers a professional opinion. Please note ICCS does not certify error coins.
- Coins will be returned only to the above address.
- Bulk Rates are available on request.
- All Gold Coins at \$15.00 per coin. All Tokens at \$11.00 per token.
- Return postage limits: \$4,000./package or 500 grams/package.
- Return shipping insurance is automatically \$100. per package. If you require additional insurance, state the total value as \$ _____. If blank or zero value, then the coins will be returned with a maximum insured value of \$100.
- Payment by personal cheque or money order is acceptable. Payment must accompany Service Request Form at the time coins are submitted.
- NOTE: Coins that have been removed or are removable from previously ICCS sealed holders are subject to a full re-grade. In such cases any previously assigned grade is no longer valid. This service request will not be processed until this form has been signed by the submitter.
- Standard turnaround is 10 to 12 business days upon arrival at ICCS. Turnaround for bulk discount rate services are 6 to 7 weeks.
- GST (5%) applies to residents of Quebec, Manitoba, Saskatchewan, Alberta, British Columbia, the Territories and International submissions.
- HST (13%) applies to residents of Ontario, New Brunswick and Newfoundland.
- HST (14%) applies to residents of Prince Edward Island.
- HST (15%) applies to residents of Nova Scotia.
- This form is effective April 1, 2014 and supersedes all previous ICCS forms.

GRADING FEE SCHEDULE

REGULAR SERVICE (10-12 Business Days)

_____ (1 to 5 coins, ALL Gold at \$15.00 / coin) \$ _____
 _____ (6 or more coins, ALL Tokens at \$11.00 / coin) \$ _____

BULK SERVICE (6-7 Week Turnaround)

_____ (50 or more coins at \$8.50 / coin)
 _____ (100 or more coins at \$6.50 / coin) \$ _____

EXPRESS SERVICE

Same Day at \$50.00 / coin
 Next Day at \$35.00 / coin
 One Week at \$20.00 / coin \$ _____

OTHER SERVICES

_____ Crack-outs of cross-graded items at \$7.50 / coin \$ _____
 _____ Charlton Variety Reference #'s at \$6.00 / coin \$ _____
 _____ Returned Coins, Scanning Rejects and
 _____ Non Standard Variety Recognition at \$2.50 / coin \$ _____

SHIPPING & HANDLING

_____ Number of Registered Mail Packages (\$15.00 / package) \$ _____
 _____ Return by Priority Courier or FedEx (Price To Be Determined) \$ _____

RETURN SHIPPING INSURANCE

_____ (\$6.00 per \$1,000.) \$ _____

SUBTOTAL

\$ _____

GST/HST # 120626205RT0001 _____ %
 (See information for applicable rates) \$ _____

TOTAL DUE

\$ _____

MAKE CHEQUE PAYABLE TO ICCS.

\$ _____

Date: _____ ; Signature: _____